



JUSTDIGGIT IS LOOKING FOR A **HEAD OF REGIONAL OFFICE EAST AFRICA & PARTNERSHIPS**



Duty station:
Nairobi

Employment type:
Full time

Start date:
from April 2023



ABOUT JUSTDIGGIT

Justdiggit is a fast-growing non-profit organization with a mission to regreen Africa and cool down the planet while creating opportunities for local communities and strengthening their reliance to climate change. Our approach is to inspire and empower millions of subsistence farmers and pastoralists to regreen their land by combining rainwater harvesting, agroforestry and climate resilient agriculture techniques.

Click [here](#) to watch our story.



JUSTDIGGIT EAST AFRICA

Justdiggitt has its main offices in Amsterdam, the Netherlands and Nairobi, Kenya. The office in Nairobi serves as the Regional Office East Africa (ROEA) and was established at the end of year 2020 and since then has grown fast. The ROEA is the supporting entity for all Justdiggitt staff working in East-Africa (we have duty stations hosting one or two staff members in Southern Kenya and in Tanzania, Dar Es Salaam and Arusha), and the first point of contact for many of our partners in East Africa. Currently Justdiggitt has 16 staff members in East-Africa focusing on program management, finance, marketing & communication and monitoring, evaluation & learning. This is expected to grow to 20+ staff members in the coming year. East-Africa as a region plays a central role in Justdiggitt's strategy and from there we want to position ourselves as a leading organisation in landscape restoration in Africa. The ROEA plays a pivotal role in this ambition.



WHO WE ARE LOOKING FOR

We are currently looking for a new Head of ROEA who will help Justdiggitt to grow further as a positive and impactful organisation in landscape restoration. The Head of ROEA & Partnerships is part of Justdiggitt's strategy team and reports to the Executive Board. The role consists of 2 main components:

Firstly, for at least 60% of your time, you are responsible for ROEA as an entity and ensure that it is able to support all Justdiggitt staff working in or travelling to East-Africa. An important element of this is to ensure alignment with and act as a cultural bridge to the rest of Justdiggitt and especially the Amsterdam office.

Secondly, you play a key role in implementing the Justdiggitt strategy and more specifically grow our impact by scouting and setting up partnerships and programs with new local implementing partners for our greening programs.



ROLES AND RESPONSIBILITIES

Head of Regional Office East Africa

- Being a guardian of the Justdiggit DNA and culture, together and in alignment with the Amsterdam office, other colleagues in Europe and all duty stations in East Africa;
- Contribute to the Justdiggit strategy, processes and policies and implement these in the organisation and make sure all are well understood by all team members in East Africa (e.g. HR policy, travel policy, security policy etc);
- Carry responsibility for supporting all operations in East Africa and make sure all is running smooth and safe. This includes proper handling of supplies and agreements with regards to the regional office, duty stations, logistics and all other service providers.
- Ensure a safe and enabling working environment for all team members, working on a high team spirit and have a shared responsibility for the welfare of the team;
- Provide direct line management to the office team and have reporting lines with all other team members;
- Provide guidance and mentorship to other Justdiggit staff members in East-Africa, in close coordination with their direct line managers;
- Contribute to hiring new staff for all teams in East Africa, from selection to onboarding;
- Represent Justdiggit in various occasions as Justdiggit's focal point in East-Africa, in online and offline meetings, internally and externally.

Building partnerships

- Scout potential new local implementing partners in Kenya and Tanzania in areas we are not yet active in;
- Take the lead in and coordinate the due diligence of these partners;
- Coordinate the set up and initial design of pilot programs with these partners; after this phase you will handover responsibility to a fulltime program manager;
- In addition to program partnerships, you will be involved in exploring, building and maintaining (strategic) partnerships with regards to for example funding, communication and research.



QUALIFICATIONS AND COMPETENCIES

- Master Degree in international development, management and/or environmental studies
- Strong affinity with Justdiggitt's cause and our main focus: landscape restoration
- Minimum of 10 years experience in working for an organisation in international development
- Minimum of 5 years experience in senior management positions
- Experience with creating strong partnerships with local implementing partners
- Having an eye as well as the negotiation and collaboration skills for dealing with strategic partners that will contribute to Justdiggitt's growth and impact
- Working experience in East Africa and ability to act as a "cultural bridge" to the Netherlands. Previous work experience in the Netherlands or with Dutch organizations are a definite plus. Being able to speak Dutch would also be helpful, but is not a requirement
- Ability to lead and provide directions in a fast-changing and growing organisation
- Skilled people manager, mentor and team player
- Proactive, entrepreneurial and positive mindset
- Strong work ethics, high Integrity and reliability
- Willingness to travel internationally, within the region and to our local project areas
- Excellent writer and communicator

We are looking for a leader who significantly peaks in certain skills, while meeting a desirable standard in all others.

WHAT DO WE OFFER

- Be part of an internationally recognized sustainable brand and a great mission: regreen our planet!
- As part of a fast-growing organization, there will be ample room for personal and professional development.
- Great colleagues and a diverse team.
- Well serviced office space and inspiring work environment in Karen, Nairobi
- Comprehensive and competitive set of benefits

APPLY NOW

We are committed to building a team that includes and welcomes people of different genders, ethnicities, faiths, sexual orientations, and other diverse backgrounds. If you believe you are the right person for this role, please send your CV and motivation letter to vacancies@justdiggitt.org no later than Monday 5 January 2023. Please make sure you mention 'Head of ROEA & Partnerships' in the subject line of your email.

